

## U.S. Dollar Electronic Funds Transfer Information

Bank Name: Bank of America

Bank Address: One Landmark Square, Stamford, CT 06901

## For International Wire Transfers

Bank Address: 222 Broadway, New York, NY 10038

Bank Telephone: 1-800-577-WIRE (1-800-577-9473)

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ABA Routing Number: **026 009 593**

ACH Routing Number: **011 900 254**

Swift Code: **BOFAUS3N**

CHIPS: **0959**

Beneficiary Account Number: **0038 5125 8367**

Account Name: **Saba University School of Medicine, B.V.**

**Please be sure to include an additional \$25 to cover the wire transaction fee.**

### Saba University School of Medicine (U.S)

C/O R3 Education Inc.

27 Jackson Road, Suite 301. Devens, Massachusetts 01434, U.S

Phone: (978) 862-9600 | Fax: (978) 862-9699

### Saba University School of Medicine (Island)

P.O. Box 1000

Church Street. The Bottom, Saba, Dutch Caribbean

Phone: 011-599-416-3456 | Fax: 011-599-416-3458

## U.S. Dollar Direct Deposit Instructions

Bank Name: Bank of America

Beneficiary Account Number: **0038 5125 8367**

Account Name: **Saba University School of Medicine, B.V.**

- Locate your nearest Bank of America branch
- Complete a deposit slip referencing the beneficiary account number as listed above
- After completing your deposit with a bank representative, be sure to ask for your receipt as proof of transaction
- E-mail ([finance@saba.edu](mailto:finance@saba.edu)) or fax (978-862-9699) your receipt to Saba's U.S. Office to the attention of the Finance Department
- Please be sure to include your first and last name on all correspondence Remitted

**A copy of your wire transfer or direct deposit receipt *must* be forwarded to the U.S. Office in order for Saba University to recognize it on your account. Please be sure to reference *the student's* first and last names.**

## FOREIGN CHECK POLICY

Saba University School of Medicine does not accept checks that must be processed through the “Foreign Draft & Check Collection Department” of our financial institution. Monies submitted from foreign accounts must indicate an affiliation with a U.S. banking institution on the face of the check and be remitted in US funds. Checks received from foreign accounts will be returned to the remitter.

International money orders remitted in U.S. dollars are an acceptable form of payment.

If you have any questions regarding this policy, please feel free to contact Saba’s Finance Department at 978-862-9632 or via e-mail at [finance@saba.edu](mailto:finance@saba.edu).

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